

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

JANITORIAL SUPPLIES FOR 1st QUARTER (SAP)

Purchase Request No. 2024-01-0324
Approved Budget for the Contract: \$\mathbb{2}\$ 205,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Janitorial Supplies for 1st</u> Quarter (SAP)to apply the sum of <u>Two Hundred Five Thousand Pesos Only (£ 205,000.00)</u> inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:

Qty.	. Unit ITEM/S DESCRIPTION		
1000	pck	Tissue Rolls 12/pack	
500	bot	Dishwashing Liquid (Branded), 250ml	
500	bot	Alcohol Ethyl Spray bottle 330ml	

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd FIr. Hermano Puli Building, and shall be received by the Committee.

E-mail: <u>slsuprocurement2021@gmail.com</u>

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

Office/End-User: Supply and Property					9:					
COMPANY NAME: PR No.: 2024-01-0324										
ADDRESS :										
TEL. NO./FAX NO.:										
Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later of in the return envelope attached herewith to the Procurement office.										
TERMS and CONDITIONS 1. All entries must be typewritten or legibility written. 2. Delivery period within upon conforme of the approved Purchase Order (P.O). Administratitive penalties to Sec. 69 of the Revised IRR-RA 1984 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for Supplies & Materials; (1) one year for Equipment from date of acceptance by the end-user. 4. Price validity shall be for a period of sixty (60) calendar days. 5. Suppliers required to submit updated documents yearly such as G-EPS Resgistration, Certificate of Tax, Mayor'sPermit, DTI, Bank Name/Account and Branch for evaluation of the Phocurement Office upon submission of the quotation. 6. Bidders shall submit complete specifications showing products certification, if applicable. 7. Please indicate the brand for each items being offered. 8. The Approved budget celling for this procurement isPHP 205,000.00						ce				
Item #	Qty. 1000	Unit	Tissue Rolls 12/pack	V.	Unit Price	Total Cost				
	500	bot	Dishwashing Liquid (Branded), 250ml Alcohol Ethyl Spray bottle 330ml							
Source of Fund: Delivery Period: After having carefully need & accepted your Genaral Conditions, We quote you on the item(s) at prices note above. If the space of providec on the Delivery Period, Warranty & Price Validity are left blank, it means that I concur w/ the Terms & Conditions specified by SLSU Procurement Office. Printed Name/Signature/Date										
AFA-PRO	AFA-PRC-1.02 F2, REV. 4									